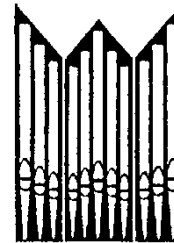


Chester & North East Wales Organists' & Choirmasters' Association



Annual General Meeting 2025

Notice is hereby given that the Annual General Meeting of the Chester & North-East Wales Organists' & Choirmasters' Association will be held at 1.30pm on Saturday, 14th June 2025 at Christ Church, Bessborough Rd, Oxtun, Prenton, CH43 5RW.

Nominations are invited for the posts of Chairman, Vice-Chairman, Treasurer, General Secretary, Membership Secretary, Publications Officer and 2 Committee Members. Nominations should be sent to Katriona Moulton (General Secretary) (see below for contact details). Please ensure that the consent of nominees has been obtained before you propose them. You may nominate yourself to serve in any of the posts.

Items of "Any Other Business" will only be accepted if they are forwarded to the General Secretary, in writing, at least seven days in advance of the meeting.

NOMINATION FORM

The 2024/25 Committee would like to provide the opportunity to you as a member of the Chester & North East Wales Organists' and Choirmasters' Association (CNEWOCA) to nominate new office bearers for the year 2025/26.

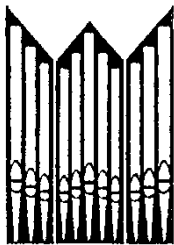
Nominations for the election of a member to any office shall be proposed and seconded and received in writing by the Secretary at least seven days in advance of the Annual General Meeting, which is to be held on Saturday, 14th June. If no nominations have been received for a vacant post, nominations may be accepted at the Annual General Meeting.

Please note: before nominating an individual, you must obtain their permission.

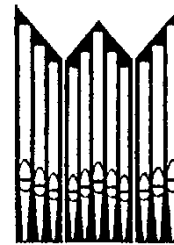
I would like to nominate the following person(s) for the position of:

	Name	Proposed By	Seconded By
Chairman			
Vice-Chairman			
General Secretary			
Treasurer			
Membership Secretary			
Publicity Officer			
Committee Member			

Please return this nomination slip to the General Secretary:
Katriona Moulton, 3 Quarry Hill, Farndon, Chester CH3 6NR
or e-mail details of your nomination(s) to: secretary@cnewoca.org.uk



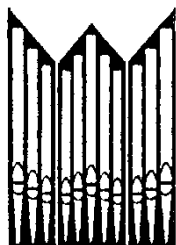
Chester & Chester & North East Wales
Organists' & Choirmasters' Association



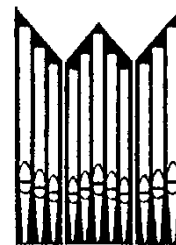
Annual General Meeting
Saturday 14th June, 2025 at 1.30pm
at Christchurch, Birkenhead

A G E N D A

1. Chairman's Welcome
2. Apologies for Absence
3. Minutes of the last AGM
4. Matters Arising
5. Presentation of Accounts
6. Amendment to Constitution
The addition of a clause at the end of section 3 of the constitution about the attendance of members under the age of 18 years at Association events. *(For safeguarding.)*
Members under the age of 18 years must be accompanied at any Association event by a parent, guardian or responsible adult approved by their parent or guardian.
A copy of the Constitution with proposed amendment highlighted is attached.
7. Chairman's Report
8. Future Events
9. Election of Officers:
10. Appointment of Independent Examiner for Annual Accounts
11. Any Other Business
12. Date, time and venue of next AGM



Chester & North East Wales Organists' & Choirmasters' Association



Minutes of the Annual General Meeting held on 22nd June 2024 at 2.00pm at All Saints, Gresford

Present were: Katriona Moulton, Nigel James, Brian Moate, John Evans, Angela Evans, Raymond Moulton, John Williams, Kate Markey and Tony Warren. Mike Edwards slipped in during item 7 of the agenda.

1. Chairman's Welcome – Tony Warren opened the meeting at 2.10pm and thanked everyone for coming.
2. Apologies for Absence – these were received from David Lees, David Bird, Iain Stinson and Robin Newby.
3. Minutes of the last AGM (10/6/23) – were accepted after being proposed by Raymond Moulton and seconded by Brian Moate. This was carried with all in favour.
4. Matters Arising – It was suggested that an event be organised to promote the Association: Angela Evans proposed a committee meeting specifically to discuss this.
5. Presentation of Accounts – Raymond Moulton presented accounts for the year ended 30 April, 2024 which had been independently examined by David Bird. We had started the year with a balance of £1230.87 and ended it with a balance of £1289.27. Raymond asked that our thanks to David be minuted for his assistance in preparing the accounts. John Evans thanked Raymond Moulton and Tony Warren asked that a token be sent to David Bird.

Nigel James proposed that we accept the accounts, seconded by Brian Moate. This was carried with all in favour.
6. Chairman's Report – Tony Warren commented on a busy year, listing visits made and upcoming events. The singing day had been particularly heartening.
7. Future Events – Members were asked to suggest possible events/venues to any member of the committee.
8. Election of Officers – Nominations had been received in writing for the posts of Chairman, Vice-Chairman, General Secretary, Membership Secretary, Publications Officer and Treasurer:

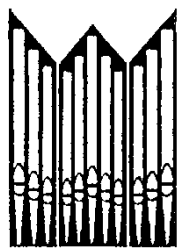
Position	Name	Proposed	Seconded	In favour	Against	Abstained
Chairman	Tony Warren	J Evans	R Moulton	9	0	0
Vice-Chairman	John Evans	T Warren	K Moulton	9	0	0
General Secretary	Katriona Moulton	A Evans	J Evans	9	0	0
Membership Secretary	Angela Evans	R Moulton	K Moulton	9	0	0
Treasurer	Raymond Moulton	I Stinson	N James	9	0	0
Publications Officer	Iain Stinson	B Moate	R Moulton	9	0	0
Committee Member	Nigel James	R Moulton	K Moulton	9	0	0

9. Appointment of Independent Examiner for the Annual Accounts – David Bird had agreed to act as Examiner, proposed by Nigel James, seconded by Angela Evans with 9 in favour, 0 against and 0 abstentions.
10. Any Other Business – No other items of business had been received by the General Secretary.
11. Date, Time and Venue of Next AGM – All agreed that the committee should try to book the same venue (All Saints, Gresford) on a Saturday in June 2025.

The meeting closed at 2.43pm

Signed:
Tony Warren, Chairman

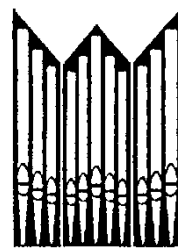
Date:



THE CHESTER & NORTH EAST WALES

ORGANISTS' & CHOIRMASTERS' ASSOCIATION

Affiliated to the Incorporated Association of Organists



CONSTITUTION with proposed change

1. Name of The Association

The name of The Association shall be '*The Chester & North East Wales Organists' & Choirmasters' Association*', hereinafter referred to as '*the Association*'.

2. Objective of the Association

The objective of the Association is to facilitate the study of music, with particular emphasis on organ and choral music; their history, repertoire and technique.

3. Membership of the Association

Membership of the Association shall be open to any member of the public. Membership shall become effective on payment of the annual subscription. The Committee shall have the right, if there is good and sufficient evidence, to decline a request for membership, or to require the resignation of any person whose membership would be likely to bring the Association into disrepute.

The Association shall consist of Ordinary Members and Honorary Life Members and any other category of membership which may be created from time to time at an Annual General Meeting.

The Committee may propose a person for Honorary Life Membership at the Annual General Meeting.

Members under the age of 18 years must be accompanied at any Association event by a parent, guardian or responsible adult approved by their parent or guardian.

4. Admission of Non-Members

The proceedings of the Association may be open to members of the public (not being Members of the Association) on payment of such fee as the Association shall from time to time determine.

5. Subscriptions

Each Member shall pay a minimum annual subscription of such an amount as shall from time to time be determined at a General Meeting of the Association. This subscription shall fall due on 1st September in each year. Any Member joining the Association on or after 1st March shall pay a 50% reduced rate for the remainder of the subscription year. Persons under the age of 18 years may be admitted to membership of the Association on payment of a 50% reduced rate.

6. Non-payment of Subscriptions

Any Member whose subscription has not been paid by 30th November shall cease to be a Member of the Association.

7. The Committee

The business of the Association shall be managed by a Committee, elected at the Annual General Meeting, consisting of:

Chairman

General Secretary

Publications Officer

Vice-Chairman

Treasurer

Membership Secretary

together with two other Members. The Committee may co-opt a Member for a specific responsibility.

The Committee shall meet at least twice between each Annual General Meeting. The quorum shall consist of 3 Members, including either the Chair or Vice Chair.

Minutes shall be taken of all meetings and agreed at the next meeting.

All Officers and Committee Members may be re-elected annually, if they are willing to serve another year.

An Examiner, duly appointed by the Committee, shall examine all accounts at least once a year.

8. Annual General Meeting

A General Meeting of the Association shall be held after 30th April (the end of the Association's financial year) and not more than 15 months after the previous AGM, to receive and approve the independently examined accounts, to elect Officers and Members of the Committee and to conduct such other business as may be appropriate for the effective management of the Association. Members shall be given 21 days' notice of the meeting.

Nominations for the election of a Member to any office shall be proposed and seconded and received in writing by the General Secretary at least seven days in advance of the Annual General Meeting. Nominations may only be made with the prior agreement of the Nominee. If no nominations have been received for a vacant post, nominations may be accepted at the Annual General Meeting.

The quorum for an Annual General Meeting is 10% of the membership of the Association.

An Extraordinary General Meeting shall be called within 21 days of receipt by the General Secretary of a request in writing signed by at least 25% of the membership, stating the business to be transacted.

The quorum for an Extraordinary General Meeting is 15% of the membership of the Association.

9. Income and Property

The income and assets of the Association shall be used solely for the promotion of the Association's objective as defined in the Constitution.

All payments made on behalf of the Association will be authorised in accordance with the terms of the current Bank Mandate.

Payments will only be made for work authorised by the Association upon receipt of a correct/valid invoice or receipt.

When Officers and Committee Members incur appropriate expenses on behalf of the Association these will only be refunded upon receipt of a correct/valid invoice or receipt.

Income received by the Association will be deposited in the Association's Bank Account(s) within four weeks of it being received. The Treasurer may hold a small amount of petty cash (not normally to exceed £100) to support the day-to-day operation of the Association.

10. Dissolution

A resolution to dissolve the Association can only be proposed at an Extraordinary General Meeting and can only be approved if at least two-thirds of the Members present are in favour of the dissolution.

The Members of the Committee shall be responsible for the winding up of the assets and liabilities of the Association. Any property remaining after the discharge of the debts and liabilities of the Association shall be given to such properly constituted Association(s) with similar objectives to this Association, and Charities.

11. Amendment of the Constitution

This Constitution may only be amended or altered by a resolution at an Annual General Meeting or an Extraordinary General Meeting if that resolution is carried by at least two-thirds of the Members present and that 21 days' notice of such a resolution has been given by the General Secretary to Members.